



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Aug 16 2016 10:15AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	OPEN ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

<b>Special Order Request</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b> <input checked="" type="radio"/> Yes <input type="radio"/> No

**ITEM No.:**  
CC-2.

**TITLE:**  
Proposed Revised Job Description for the Specialist, Human Resources Position

**REQUESTED ACTION:**  
Approve the revised job description for the Specialist, Human Resources position. This is the First reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job description for the Specialist, Human Resources was realigned to report into the Human Resources & Equity Division as part of the 2016 - 2017 Superintendent's Organizational Chart. The proposed modifications include updates to reflect changes in reporting relationship, new job responsibilities and the minimum and preferred job qualifications. Feedback received from Board Members via the June 15, 2016 Regular School Board Meeting was considered in developing the revisions. The job description was publicized for rule adoption in compliance with Florida Statutes on Sunday, May 29, 2016. See attached Executive summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no additional financial impact to the District.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Job Description

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Craig J. Nichols	Phone: 754-321-1840

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair